



M.R.A. MODERN PUBLIC SCHOOL, SEC- 7, PANCHKULA

SCHOOL FEE CIRCULAR

Dear Parent,

In order to facilitate digitization of School fee, **MRA MODERN PUBLIC SCHOOL PANCHKULA** is introducing online school fee collection through **School Website, Mobile App AND POS (Swipe Machine)** using Net Banking and Debit / Credit cards.

To download the mobile app, go to Google Play Store (for Android) or Apple Store (for IOS) search **CYBER SCHOOL MANAGER** mobile app and install it. All school and class related information will now be available through CSM Mobile App.

Payment through Mobile app:

1. Open Cyber School Manager Mobile app. First time you need to login against the admission number of your ward, date of birth and registered mobile number and click Login.
2. After login, Select Fee Payment option from left menu or Dashboard. Select Month / Quarter. Click on Show Fee and then click on Pay Now button.
3. Choose Payment option Credit/Debit Cards or Internet Banking. After selecting the banking mode, payment gateway will redirect to your banker for payment then follow the instruction.

Payment through School Website:

1. Payment can be made through Credit/Debit Card and Net Banking by logging in to our school website **www.mrapkl.com**
2. Click on **Pay Fee Online**.
3. Enter admission number in the admission no. box and enter date of birth of your child in DOB box. Date of birth should be in **DDMMYYYY** format (e.g., date of birth is 15 September 2008, enter it 15092008. Click Login button.
4. Select Month / Quarter and click on Show Fee after that click on Pay Now button.
5. Choose Payment option Credit/Debit Cards or Internet Banking
6. After selecting the banking mode, payment gateway will redirect to your banker for payment then follow the instruction.
7. School fee should be paid by 15th of every month to avoid late fee fine.

OFFLINE MODE:

- Cheques should be deposited **ONLY** in school between 8: 30 A.M. to 1: 00 P.M. on all working days.
- Cheques to be paid between 1st and 12th of every month to avoid late fee fine.

Note: For problems related to the online fee process you can contact the support team of Cyber School Manager on all working days (i.e., Monday to Friday 10:00 AM to 06:00 PM) at 0172-5053958, 4613958 or write an email at **bdm@cybrain.co.in, info@cybrain.co.in**

NO CASH WILL BE ACCEPTED

Principal

MRA MODERN PUBLIC SCHOOL